

Confidential (03.04.10)

Office Use Only _____ _____
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# APPLICATION FOR SUMMER CAMP ASSISTANT DIRECTOR



Trinity Lutheran Church 2949 Alamo Street Simi Valley, California 93063 805.526.2429

## I. Personal Information

Name	Address (Street, City, Zip Code)
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Home Phone	Cell Phone	Social Security Number
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U.S. Citizen?	Home Church	Active/Inactive	Pastor
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Email Address	Driver License#
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Felony/Misdemeanor Convictions	Traffic Violations (Past 3 Years)
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## II. Education

High School	Year Graduate(d)
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College	Course of Study	Year Graduate(d)	Degree
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College	Course of Study	Year Graduate(d)	Degree
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## III. Work Experience (Please attach extra sheet/resume if possible)

Employer	Position	Duties	Dates of Employment	Reason for Leaving
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Employer	Position	Duties	Dates of Employment	Reason for Leaving
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Employer	Position	Duties	Dates of Employment	Reason for Leaving
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#### **IV. Volunteer Experience**

Please include those experiences pertinent to working with children. Note position, duties, years involved, supervisor, contact information.

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#### **V. Personal Talents/Hobbies/Skills**

Please tell us of any special talents/hobbies/skills that you possess that you'd like to share.

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CPR/First Aid Certified? \_\_\_\_\_ Other \_\_\_\_\_

#### **VI. References**

Please list two non-relatives that we may contact:

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Name	Phone	Relationship
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Name	Phone	Relationship
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#### **VII. Church Experience** (list most recent first)

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Church (name, address)	Area of service	Contact person	Phone
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Church (name, address)	Area of service	Contact person	Phone
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Church (name, address)	Area of service	Contact person	Phone
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#### **VIII. Tell Us About Yourself** (Please attach extra pages if necessary to fully answer the questions)

1. What have you done in the past year to grow spiritually?
2. Cite examples that highlight your administrative and supervisory abilities.

3. Explain your style of discipline.
  
4. What special qualities or qualifications would you bring to this position?

### IX. Self-Description

1. Please circle the words that best describe you.

trustworthy	dependable	active	compassionate	reliable
flexible	self-starter	punctual	laid-back	
quick thinker	spontaneous	decisive	teachable	leader
team-player	humorous	thoughtful	solitary	
cautious	risk-taker	patient	reflective	honest
organized	faithful	disciplined	spiritual	creative

Please list any personal weaknesses, areas where you need to grow, or special concerns that could affect your ministry with students/campers.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### X. Background Information

Have you, at any time, been involved in or accused, rightly or wrongly, of sexual abuse, maltreatment or neglect?

Yes       No

Have you ever been accused or convicted of possession/sales of controlled substances or of driving under the influence of alcohol or drugs?

Yes       No

Are you using illegal drugs?

Yes       No

Have you been arrested or convicted for any criminal act more serious than a traffic violation?

Yes       No

**If the answer to any of the above questions is yes, please attach another page and write a full explanation. These will be discussed confidentially during your interview.**

## **XI. Personal Statements**

A. In your own words, please tell us your qualifications for this position and why you would like to work at Trinity Lutheran Summer Camp.

B. How has your relationship with Jesus Christ affected your daily life **AND** how will you be able to share that experience with the campers?

## **XI. Waiver/Release**

I, the undersigned, give my authorization to **Trinity Lutheran Church** representatives – hereafter referred to as The Church – to verify the information on this form. The Church may contact my references and appropriate government agencies as deemed necessary in order to verify my suitability as a church youth ministry worker. I am willing to request and submit to The Church background reports on myself from the (state) Department of Social Services central registry.

**The information contained in this application is correct to the best of my knowledge.** I authorize any references or churches listed on this application to give you any information (including opinions) that they may have regarding my character and fitness for student ministry. In consideration of the receipt and evaluation of this application by The Church, I hereby release any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature that may at any time result to me, my heirs, or family, because of compliance or any attempts to comply, with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

Should my application be accepted, I agree to be bound by the constitution, statement of faith and policies of The Church, and to refrain from conduct unbecoming to Christ in the performance of my services on behalf of The Church. If I violate these guidelines, I understand that my volunteer status may be terminated. By signing this application, I state that all information given about myself is true.

I further state that **I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF, AND I SIGN THIS RELEASE AS MY OWN ACT.** This is a legally binding agreement which I have read and understand.

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Print name

Date

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Signature